



# KATUSIME APOFIA

## IT SPECIALIST

### Contacts

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- 📍 Nakawa - Kampala District

### Education

2013 - 2019

#### Uganda Christian University

- Master of Information Technology

2005 - 2008

#### Uganda Christian University

- Bachelor of Science in Information Technology

2003 - 2004

#### Hornby High School

- Uganda Advanced Certificate of Education

1999 - 2002

#### Nyaruhanga High School

- Uganda Certificate of Education

### Core Competencies

#### Technical Competencies

- Digital Training & Capacity Building
- ICT Integration in Education
- Quality Assurance of Digital Learning Materials
- Website Design and Development
- Trouble Shooting
- File Management and Data Backup
- Curriculum Development and teaching guidelines.

### PROFILE

Dynamic and results-oriented Digital Learning and ICT Specialist with over 15 years of progressive experience in e-learning systems management, digital content development, ICT training, and institutional capacity building. Proven expertise in coordinating digital learning programs, managing learning platforms, mentoring ICT teams, and integrating e-learning into institutional operations. Strong background in instructional technology, Learning Management Systems administration, quality assurance of digital training materials, and digital transformation in education institutions. Very skilled at providing technical leadership, preparing analytical reports, and promoting innovation in digital learning environments.

### WORK EXPERIENCE

#### Enterprise Architecture Specialist

#### Kishu Associates Hybrid / Remote | Jan 2024 – Present

- Led the development and implementation of enterprise architecture frameworks such as TOGAF to align business strategy with IT infrastructure and digital transformation goals.
- Conducted comprehensive enterprise architecture assessments (As-Is analysis) to identify system inefficiencies, redundancies, and integration gaps across organizational units.
- Designed future-state (To-Be) architecture models that enhance scalability, interoperability, and performance of enterprise systems.
- Developed and maintained enterprise architecture roadmaps, guiding phased digital transformation initiatives including cloud adoption and system modernization.
- Established and enforced IT governance frameworks, standards, and best practices to ensure consistency, security, and compliance across systems.
- Facilitated integration of enterprise systems (e.g., HR, finance, learning platforms) to improve data flow, decision-making, and operational efficiency.
- Collaborated with stakeholders (executives, technical teams, and partners) to translate business needs into technology solutions and architectural designs.
- Supported digital innovation initiatives by advising on emerging technologies such as cloud computing, data analytics, and enterprise applications.
- Provided technical leadership in solution architecture design, documentation, and review, ensuring alignment with enterprise-wide architecture principles.

- Cybersecurity Awareness
- E-learning Content Design & Development
- Learning Management Systems (LMS) Administration
- ICT User Support & Mentorship
- Management of Financial Resources

## Leadership & Behavioral Competencies

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- Strategic Leadership
- Decision Making & Problem Solving
- Staff Supervision, Coaching & Mentorship
- Professionalism & Integrity
- Effective Communication
- Teamwork & Collaboration
- Efficiency & Time Management
- Resilience & Adaptability
- Confidentiality & Ethical Conduct
- Conflict and Crisis Management

## Associations

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1. ICT Teachers Association
2. Edutech Teachers Network

## Current Leadership Position

### National Secretary

- Work as the main communication link between national leadership, regional/district coordinators and members and partners
- Keep Proper Records.

## Languages

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- English
- Runyakitara
- Luganda
- Kinyarwanda

## Digital Skills Tool Kit Master Trainer

### UNICEF - Uganda

• June 2025 - Present

- Coordinate the delivery of structured digital learning modules across partner institutions.
- Design and implement learner-centered digital training programs.
- Monitor digital learning implementation and prepare technical progress reports.
- Provide mentorship and technical support to educators on effective digital pedagogy.
- Recommend emerging digital tools and strategies to enhance training effectiveness.

### Information Technology Specialist (Digital Learning & ICT Integration Lead)

#### Sharebility Ugandain Partnership with Edify Uganda 2022 -Present

- Coordinate the development and deployment of digital training content and learning resources.
- Support institutions in integrating e-learning platforms into teaching and research activities.
- Conduct digital capacity-building workshops for teachers and administrators.
- Develop quality assurance measures for digital content and ICT-supported instruction.
- Conduct research on innovative educational technologies to enhance digital learning outcomes.
- Provide professional consultancy in ICT planning, infrastructure setup, and policy development for schools and organizations to strengthen digital transformation strategies.
- IT Security and Data Network Management, oversee installation, configuration, and maintenance of secure data networks.
- A master trainer in all trainings.

### Section Head (E-learning Coordinator)

#### Uganda Christian University

• Feb 2013- 2021

- Coordinated institutional e-learning programs and supported LMS operations.
- Supervised digital learning, support staff and provided mentorship.
- Ensured system functionality, accessibility, and reliability for academic users.
- Prepared technical documentation and reports on system performance.
- Collaborated with academic departments to integrate digital learning into coursework.
- Supported examination systems and ensured data accuracy and confidentiality.
- Participated in planning and budgeting for ICT and digital learning initiatives.
- Digital Training and Capacity Building.

### Network Technician

#### Uganda Christian University

• Feb 2010 - 2021

- Managed day-to-day operations of network infrastructure (voice and data).
- Installed, configured, deployed, and maintained ICT infrastructure and systems.
- Designed and maintained secure network environments.
- Implemented data backup procedures and system security updates.
- Conducted routine system reviews to ensure optimal performance and reliability.
- Installed, configured, and maintained ICT infrastructure supporting online learning.
- Trained staff in ICT systems and applications to improve operational efficiency.
- Supported planning and implementation of e-learning programs.

## Hobbies

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- Knitting and crotcheting
- Reaching out to people.
- Music
- Traveling

## IT officer

### Infrastructure Design Forum • May 2008 – Jan 2010

- Installed and maintained servers, network equipment, and ICT infrastructure.
- Conducted system upgrades, troubleshooting, and preventive maintenance.
- Managed data backup systems and ensured data integrity.
- Identified and evaluated ICT vendors for procurement of hardware and software.
- Resolved network operational faults and improved system performance.

## Reference

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- Uganda Prisons Service
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